**Minutes**

**Dovre Township Meeting**

9/6/22

**Chair,** Marie Ostby opened the meeting at 7:00 PM. The Pledge of Allegiance was recited.

**Present:** Marie Ostby, Glenn Arfstrom, Marie Ostby, Sherry Jean Larson, Keith Quale, Kim Larson, Pat Jacobs

**Guests:** Howard Werner, Duane Kriese, Julie Leslie, Joel Jepma, Brian Fischer

**Approval of Minutes:** August 2022 meeting: Supervisor S. Larson moved to approve the August minutes, Supervisor Ostby seconded, and motion carried.

**Treasurers Report** – Pended for Oct. meeting

**Approval of Orders:** Supervisor Quale moved to approve the orders, Supervisor Ostby seconded, and motioncarried.

6420 9/6/2022 KPC 402.13 electricity

6421 9/6/2022 City of Spicer 225.65 fire protection

6422 9/6/2022 Forum Communications 21.64 legals

6423 9/6/2022 Willmar Township 1764.5 roads

6424 9/6/2022 Kdy Co. Public Works 7324.1 2nd Qtr

6425 9/6/2022 Hakanson Anderson 5376.48 prof. Svcs

**Fire Report:** Supervisor S. Larson shared budget information for the revised costs for Spicer fire protection.

**Guests:**

1. Julie Leslie: Request for town hall use for monthly meetings of the Long Lake Association on the second Monday of the month, April through Oct.

Discussion regarding parameters for public use of the town hall. Supervisors would like to promote use of the building. Supervisor Ostby suggested that the Long Lake Association be allowed to use the building in Sept. and Oct. at no fee. There will be discussion at the annual meeting regarding a policy for use of the town hall and fees for use.

1. Travis Jones: Request for lot line split—Did not attend the meeting

Property does not meet the county size requirement for a lot split and this has been communicated to him.

1. Duane Kriese, Joel Jepma and Brian Fisher appeared asking about paving of 11th St. They are asking if that road would ever be paved as it is heavily used. Supervisor Ostby stated that if it is paved, there would be an assessment of 75% of the cost. The town board could initiate a feasibility study or the residents can submit a petition to the board requesting a feasibility study. Residents need to see if there is support for paving it knowing that there will be an assessment. There was discussion of setting a lower speed limit if the density allows for it and posting the area as slower for the presence of children. Supervisor Ostby will check the statute for speed limits. The township can place a solar speed sign along the road too. Supervisor Arfstrom contacted the project manager for a hauling job and after speaking with him, the truck traffic decreased. Discussion of chloride application and need to perhaps apply twice yearly or use the stabilization chloride. The township will investigate placement of signs in that area too.

Supervisor K. Larson moved that we have the road graded, graveled and chloride applied. The bill should be to Tom’s Excavation Service and sent to Josh Halvorson of Bolton and Menk. Supervisor Quale seconded the motion. The motion carried. Supervisor Quale will contact Jamie Boonstra regarding grading and graveling.

**Old Business:**

1. Broadband Update: Pending results of grant application. Kandiyohi County has prioritized our project.
2. Assessment committee has not been established.
3. Palmquist Escrow Account: Amount due after escrow is $4800. Supervisor S. Larson moved that a detailed bill be sent, Supervisor Quale seconded and motion carried with S. Larson, Ostby, Quale and Arfstrom voting aye, and K. Larson voting nay.
4. Update on 22nd St. NE water: Josh Halvorson from Bolten and Menk is working on this. His recommendation is to clean the tile this fall and do a more complete repair next year. Supervisor Ostby is meeting with them on 9/8. Information the Township obtained has been shared with Bolten and Menk.

Supervisor Quale moved that the area be viewed by camera at a cost of up to $3000 and Supervisor K. Larson seconded.

1. Patching bids, potholes on 66th Ave NE—partially completed
2. Washout on 27 and Long Lake road
3. A&J Conditional Use Hearing—Application was denied by the county board. Supervisor Ostby stated that the property is still being used. Last week a semi was on the road for unloading. This blocked the road and creates a danger. Supervisor Quale will speak to Mr. Strehling.
4. Newsletter: Pending articles for broadband, the road project and subdivision ordinance info
5. Weed mowing invoice to Studanski sent 8/4/22—not paid to date

A letter will be sent stating that if not paid, this will be charged on their taxes.

1. Road Maintenance Communication—residents. Supervisor Arfstrom suggested that our contracts specify that residents will be notified when work will be done.

**New Business:**

1. Resolution for feasibility study for 8th St. Supervisor K. Larson moved to approve “A Resolution Ordering Preparation of a Feasibility Report for Public Improvements to All of Roadway Identified as 8th St. NE Improvement Project”. Supervisor Quale seconded the motion and motion carried.
2. Timeline for 8th St. hearings: October 19th 5:30-7:30 at the Health and Human Services mtg.
3. Connie Schmoll—request for payment for grass seed—Denied at the June meeting
4. Road Maintenance Plan: Supervisor Arfstrom moved that the plan developed by Supervisor Arfstrom be approved as written. Supervisor K. Larson seconded for discussion. Supervisor S. Larson asked if 8th St. is included in the plan and it is not. Supervisor Arfstrom stated that the plan reflects the items he will handle. The plan specifies that Supervisor Arfstrom would work with Bolton and Menk. Supervisor Quale feels that we should have Hawkinson and Associates take over road management as some townships currently do. This would free up the road supervisors to take care of other business. The motion was called with Arfstrom voting aye and Quale, Ostby, K. Larson and S. Larson voting nay.
5. Report on primary: 426 votes cast at the town hall. Everything went smoothly despite a load of crack seal piled in the parking lot.
6. Sanasek lot line adjustment request: Lot line is completed.
7. Jon Fostervold has requested that the James and Roma Fostervold homestead be re-plated and removed from the agricultural property. The six acres to be plated off would be landlocked. It will have to have access on 30th or develop a formal easement for access.
8. A Boundary Line Adjustment has been requested. Pending
9. Development of written policy for provision of input to county regarding conditional use permits

**Information:**

* Wednesday, Sept. 14th 6PM Township Annual Road Workshop American Legion Supervisor Quale plans to attend.

**Supervisors Reports of Activity**

K. Larson: Discussion of a 5-ton paved road that is being used for agricultural purposes. Should there be an exemption for agriculture? Supervisor K. Larson would like to see permits for Sept. and October harvest. Carlson has requested extension of a culvert. K. Larson moved to approve an access permit for David Carlson to widen the approach. K. Quale seconded and motion passed. K. Larson will notify the property owner.

Quale has obtained a quote for tree removal on 78th. This will not be done until Oct.

Arfstrom reported receiving six calls. He questioned a bill from Bertram which will not be paid until October as it was turned in tonight and the treasurer was not at the meeting. Discussion that the work is not completed as the townhall parking lot needs to be cleared of chip seal material remaining there.

**Permission to Dispose:** Uline shipping supply catalog, 9 misc. envelopes, Couri & Ruppe rate increase notice, Notice of Primary posted, Posting for filing for town offices, duplicate statement from City of Willmar. Supervisor S. Larson moved to dispose, Supervisor Quale seconded, and motion carried.

**Next Meeting:**

10/4/22 October Town Board meeting

Supervisor S. Larson moved to adjourn; Supervisor Quale seconded the motion. The meeting adjourned at 10:11 PM.

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Marie Ostby, Chair Pat Jacobs, Clerk